

### Verification of Non-Filing

**Verification of Non-Filing Documentation**

Bruce Honer, FSA Trainer | July 2018  
U.S. Department of Education  
AASFAA Webinar

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**Agenda**

- 2018-19 Verification of Non-Filing
- Overview of Electronic Ann February 23, 2017
- Resources

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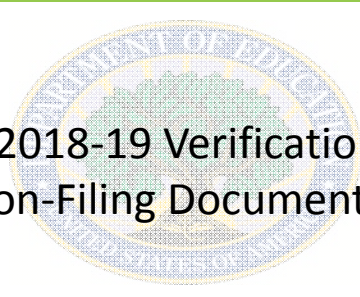
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**2018-19 Verification of Non-Filing Documentation**



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### Verification of Non-Filing

**2018-19 Tax Non-Filers**

- Income earned from work

**Documentation**

- Signed statement certifying the following:
  - Individual has not filed and not required to file 2016 tax return;
  - Sources of income earned from work and amounts of income from each source for tax year 2016; and
- Copy of IRS Form W-2 (or Wage and Income Transcript) for each source of employment income received for tax year 2016, and
- Verification of Non-Filing Letter from the IRS (excluding Dependent Students)

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**IRS Verification Documentation**

- February 23, 2017 Electronic Announcement
  - Contains a chart that outlines the verification documents that can be requested from the IRS, the IRS document or response that will result from each request, where the response will be sent, and an estimate of the time for the IRS to respond to the request
  - Verification of Nonfiling (VNF)
    - IRS documents that clearly indicate IRS does not have a tax return record on file for the tax year are acceptable for VNF
      - Includes Tax Return Transcripts/Tax Account Transcripts that indicate "no record of return filed" or "no transcript on file"
      - Includes any version of IRS Form 13873 that clearly states that the form is provided to the individual as verification of nonfiling or states the IRS has no record of a tax return

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Review of Electronic Announcement Published on February 23, 2017

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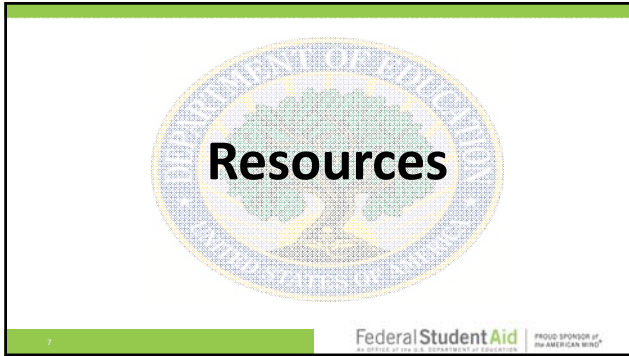
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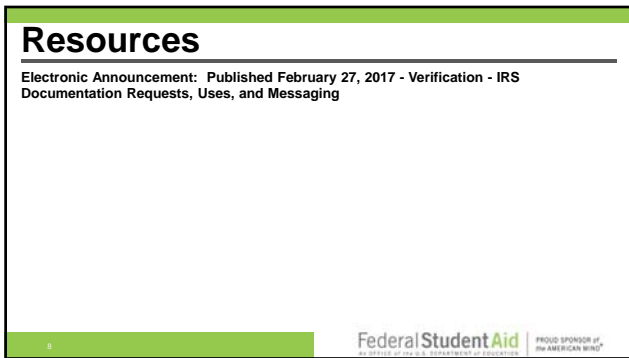
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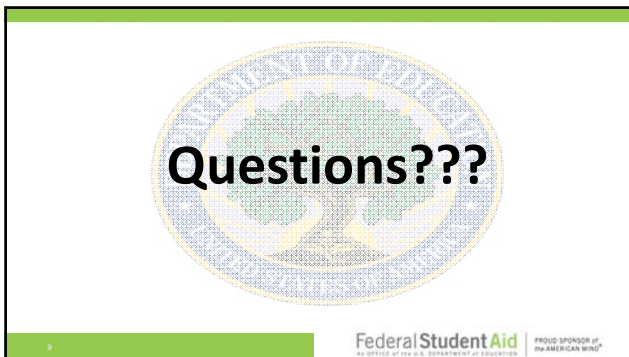
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### Verification of Non-Filing

**Department of Education Contacts**

Reach FSA  
855.FSA.4FAA -- 1 number to reach 10 contact centers!



eZ-Audit	Campus Based Call Center
COD	School Eligibility Service Group
CPS/SAIG	Foreign Schools Participation Division
NSLDS	Research and Customer Care Center
G5	Netnet Total & Permanent Disability Team

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**Contact Information**

Contact me with follow-up questions about this session:  
Bruce Honer-Federal Training Officer  
bruce.honer@ed.gov; 415-486-5521



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**Training Feedback**

To ensure quality training we ask all participants to please fill out an online session evaluation

- Go to <http://s.zoomerang.com/s/BruceHoner>
- Evaluation form is specific to Bruce Honer
- This feedback tool will provide a means to educate and inform areas for improvement and support an effective process for "listening" to our customers
- Additional feedback about training can be directed to nancy.hoover@ed.gov; 202-617-5405

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